

## TVL NOTICE OF PRIVACY PRACTICES

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

TVL respects your privacy. We understand that your personal health information is very sensitive. We will not disclose your information to others unless you tell us to do so, or unless the law authorizes or requires us to do so.

The law protects the privacy of the health information we create and obtain in providing our care and services to you. For example, your protected health information includes your symptoms, test results, diagnoses, treatment, health information from other providers, and billing and payment information relating to these services. Federal and state law allows us to use and disclose your protected health information for purposes of treatment, payment and health care operations.

### **Examples of Use and Disclosures of Protected Health Information for Treatment, Payment, and Health Operations**

#### *For treatment:*

- Information obtained from your physician or by a phlebotomist technician or other member of our health care team will be recorded on your laboratory requisition and used to help provide the laboratory services that have been ordered by your provider.
- We may also provide information to others providing your care. This will help them stay informed about your care.

#### *For payment:*

- We request payment from you or from your health insurance plan. Health plans need information from us about your medical care. Information provided to health plans may include your diagnoses and procedures performed.

#### *For health care operations:*

- We use your medical records to assess quality and improve services.
- We may use and disclose medical records to review the qualifications and performance of our health care providers and to train our staff
- We may use and disclose your information to conduct or arrange for services, including: